Policy F.Y.I.

From the Policy Unit FYI-416

Date: 09-15-2023

Please contact the **Policy Unit** if you have any questions regarding these or any other changes at:

DCSSPOLICYQUESTIONS@azdes.gov



SUBJECT: New and Updated Standard Work in The PORT

The Policy Unit is pleased to announce the following new and updated Standard Work documents have been posted to The PORT:

- New: B0033 Worklist Item Standard Work posted 9/6/23
 - Find it here: B0033 Worklist Item Standard Work
- Updated: Create, Update and Review Standard Work posted 8/2/23
 - o Find it here: Create, Update and Review Standard Work
- Updated: Customer Satisfaction Survey Standard Work posted 8/4/23
 - Find it here: <u>Customer Satisfaction Survey Standard Work</u>
- Updated: Case Closure Standard Work posted 8/15/23
 - Find it here: Case Closure Standard Work
- Updated: TANF Compliance ANDON Alert Standard Work posted 8/25/23
 - Find it here: TANF Compliance ANDON Alert Standard Work
- Updated: Written Translations Standard Work posted 9/13/23
 - o Find it here: Written Translations Standard Work

We urge DCSS colleagues to view this information directly on The PORT and not create a separate personal file. Please do not reply directly to this message as we will not be able to respond. This email address is only used for outgoing mail.